



East Windsor Education Foundation

70 South Main Street

East Windsor, CT 06088

Grant Application Guidelines

The East Windsor Education Foundation provides grants to educators in the East Windsor Public Schools and other community educational programs. The goal of the Foundation is to finance and promote innovative and enriching educational opportunities for the children of East Windsor. Proposals for funding should not supplant items that are covered in the existing town or school budgets.

Criteria

The Foundation will consider the following criteria when reviewing each application:

- **Innovation** - The grant proposal addresses the varied educational needs of the students by exploring and developing new programs and models for teaching and learning. The proposal seeks to achieve creative pathways to learning that adds depth to the curriculum and motivates students.
- **Educational Merit** - The proposal augments and enriches the local curriculum and state frameworks. It supports the mission and goals of the East Windsor Public Schools.
- **Student Impact** - Many students will benefit from participating in the proposed program. This is a program that has the potential to be replicated and impact a larger number of students.
- **Sustainability** - The program will sustain it self after initial funding or it will be replicated.

These criteria will be weighted based on the type of program. The applicant may be invited to meet with members of the grant selection committee to further discuss how the proposal meets the criteria or to provide more detailed information.

Technology

If funds are requested to purchase computers, software or peripherals, the applicant needs to review the proposal with the district's Director of Technology to ensure that the purchased technology will be compatible with technology currently used and sustainable by the district's staff.

Submission Criteria and Deadlines

Submit one original and 4 copies of the completed application to

East Windsor Education Foundation, 70 South Main Street, East Windsor, CT 06088

All applicants are required to appear before the selection committee to answer questions pertaining to their application on Monday, October 17, 2011 starting at 5:45 PM in the Broad Brook School Conference Room. The Broad Brook School is located at 14 Rye St. in Broad Brook, CT. This brief 10-15 minute interview will provide the selection committee to ask questions pertaining to the application to better inform their decision making process.

Applications must be received by October 11, 2011 to be considered for the 2011-2012 school year. An application will only be considered if all sections are complete and the applicant has participated in an interview.

Notification

The Foundation will notify grant applicants of its decisions by October 18, 2011 for grants during the 2011-2012 school year. Funds will be distributed at a reception on October 24, 2011 at 5:30 PM. The location of the reception will be determined and communicated to the applicants.

Expectations

If for any reason a grant recipient is unable to administer the approved project, the grant recipient will return all allocated funds. Grant recipients are expected to provide the Foundation with a brief synopsis of the success of the program and how the money was spent. Any unused money must be returned to the Foundation.