

Point Staffing Services ~ Job Postings
Pointstaffing.com

1 Hartfield Blvd
East Windsor, CT 06088
Phone: 860-292-5330
Fax: 860-292-5322

425 Union Street
West Springfield, MA 01089
Phone: 413-747-2516
Fax: 413-747-2914

- To apply, please visit www.pointstaffing.com and complete an on-line application.

Job ID: SD
Title: Assistant Food Manager
Location: Hartford, CT
Type: Management
Industry: Management
Pay Rate: \$14/hr.

Job Description:

Temp-to-Hire opportunity. 1st shift but OT may be required. Fast paced, production based company has an immediate opening. Will be assisting the Production Manager in daily job responsibilities.

Job Requirements:

Candidates MUST have: High school diploma SOME management experience supervising at least 2 people Reliable transportation Clean criminal background Computer Literate

Job ID: MU
Title: Customer Service/Warehouse
Location: Manchester, CT
Type: Warehouse
Industry: Warehouse
Pay Rate: \$9.50/hr

Job Description:

Long-term, possible temp-to-hire. Hours are as follows: Monday 1pm - 10pm Tuesday 1pm - 10pm Wed - 1pm - 10pm Thursday - OFF Friday - 2pm - 10pm Sat - 8am - 5pm Sunday - OFF Will be taking orders over the phone and in person, entering data into computer, and pulling parts.

Job Requirements:

Basic computer skills including data entry, lifting up to 60lbs, clear speaking voice, customer service skills. Khaki pants and buttoned down shirt required. No sneakers! MUST be able to work required schedule, no exceptions!

Job ID:

Title: Driver at Southern Auto

Location: East Windsor, CT

Type: Automotive

Industry: Automotive

Pay Rate: \$9.00/hr

Job Description:

Wednesday only (4-6 hours) - with other possible days. flexible schedules. call Kym or Jessica for interview. 860-8740

Job Requirements:

Must have clean driving record, be at least 18, be able to drive a standard shift & have proof of auto insurance. Call Kym @860-654-8740.

Job ID: Forklift

Title: Forklift Operator

Location: Windsor Locks, CT

Type: Warehouse

Industry: Warehouse

Pay Rate: starts at \$11.00/hr

Job Description:

Looking for certified forklift operators with experience driving sit-down, propane forklifts. The job includes: sorting and stacking pallets using the forklift and there will be some lifting involved - up to 50lbs. Will be required to stand for long periods of time.

Job Requirements:

Saliva Drug Screen Criminal Background check - No Felonies or violent offenses. Forklift Certified Previous experience with sit-down, propane forklifts. Ability to stand for long periods of time. Ability to lift up to 50lbs.

Job ID: IFC

Title: Hydraulic Mechanic

Location: Windsor Locks, CT

Type: Manufacturing

Industry: Manufacturing

Pay Rate: DOE

Job Description:

2 month temporary position. 1st shift 6am - 4:30pm Will perform mechanic duties including, but not limited to, mechanical, electrical, pneumatic, hydraulic, troubleshooting and repair of production machines. Read and interpret equipment manuals and work orders to perform required maintenance and service. Diagnose problems, replace or repair parts, test and make adjustments. Perform regular preventive maintenance on machines, equipment and plant facilities Use a variety of hand and power tools, electric meters and material handling equipment in performing duties. Detect faulty operations, defective material and report those and any unusual situations to proper supervision. Comply with safety regulations and maintain clean and orderly work areas. Perform all other duties as assigned or needed.

Job Requirements:

PHYSICAL REQUIREMENTS: Ability to sit (5%), stand (25%), walk (25%), kneel/squat (25%), and bend (20%) for 8 hours.

Job ID: LC

Title: Painter

Location: Windsor, CT

Type: Administrative

Industry: Administrative

Pay Rate: \$11/hr

Job Description:

1st shift long-term temporary position.

Job Requirements:

MUST have previous painting experience.

Job ID: SAA

Title: Parts Installer

Location: East Windsor, CT

Type: Automotive

Industry: Automotive

Pay Rate: \$12

Job Description:

This position will require the individual to have a broad knowledge of cars. Will be installing basic parts as well as doing some light body work and detail work. Attention to detail, reliable and dependable. Full time temp to hire position.

Job Requirements:

Basic knowledge of vehicles. Must have some experience in body shop/detail.

Job ID: PE

Title: PC Assembly/Solderer

Location: East Windsor, CT

Type: Manufacturing

Industry: Manufacturing

Pay Rate: \$9-\$11/hr

Job Description:

1st shift, possible temp-to-hire. Description: Blend, cut and insert discrete electronic components such as resistors, capacitors, diodes, integrated circuits into standard printed circuit boards and solder as required. Cutting and tinning of small wire leads. Soldering of small mechanical parts on to metal housings.

Job Requirements:

Skill Requirements: Familiarity of standard military grade soldering techniques and ability to read instruction manuals and drawings. Physical Requirements: Good eyesight and hand coordination. Experience Requirements: Preference to experienced operators with at least two years of soldering work. Ability to communicate in English a MUST

Job ID: FFG

Title: Production Supervisor

Location: East Granby, CT

Type: Food Service

Industry: Food Service

Pay Rate: \$10.53/hr

Job Description:

Job Description/Responsibilities: Pay - \$10.53/hr, COLD environment, OT required. â€¢ Follow the Basic Principles in all employee interactions â€¢ Provide direction, guidance and assistance to employees to enable them to work more effectively â€¢ Motivate employees by giving positive feedback, always in a respectful manner â€¢ Measure and manage productivity in the

department to identify areas for improvement

- Coordinate production process to increase productivity and improve process controls
- Effectively allocate production labor as needed on a daily basis to improve productivity
- Manage workforce to cross-train employees and rotate employees regularly
- Follow all procedures for reporting Worker's Compensation incidents and accidents,
- Ensure meal processing counts and deadlines are met by checking line progress regularly
- Ensure accurate counts are produced to specification
- Ensure portions control is accurately measured by employees by conducting regular verifications
- Train employee in production processes and portion control
- Proactively engage in employee relations issues to resolve them effectively and promptly
- Manage storage and rotation of daily food production overages to minimize waste
- Hold regular communication meeting with employees to review production results, safety and hygiene
- Communicate schedule changes to employees
- Manage production schedules and processes to minimize overtime
- Manage work force accountability for quality and productivity
- Ensure employees have proper tools and equipment needed for production
- Ensure that HACCP, GMP and USDA standards are achieved and completed
- Ensure customer production and labeling requirements are achieved

Other Responsibilities and duties will include, but not be limited to:

- Competent to work independently, ask questions and seek direction as needed.
- Ensure all safety requirements are achieved and strives to maintain a safe work environment.
- Effectively gives and receives feedback in a positive and respectful manner
- Must be able to function within a team environment.
- Performs tasks under general supervision.

Job Requirements:

Qualifications:

- Food Service experience required
- A minimum of 2-5 years supervising a food production environment
- Knowledge of internal policies and procedures
- Knowledge of HACCP requirements, USDA, GMP and sanitation requirements.
- Knowledge of cold food production processes
- Candidate bilingual in English and Spanish a plus
- Competent written skills and effective verbal communication skills
- Computer skills a plus (Microsoft)

Job ID: FFG

Title: Quality Assurance Technician - 3rd shift

Location: East Granby, CT

Type: Food Service

Industry: Food Service

Pay Rate: \$11.28/hr

Job Description:

Job Responsibilities: \$11.28/hr COLD environment, Some OT Required.

- Review and maintain of all Quality Assurance and Quality Control records, documents, and samples pertaining to HACCP, USDA, and FDA
- Coordinate activities with regulatory agents such as USDA and FDA
- Ability to prepare and directly manage third party customer audits
- This person will be instrumental in reviewing food safety processes and procedures
- Oversee inspection of incoming raw materials and outgoing finished goods to insure the highest quality of products are delivered to customers
- Initial and ongoing training of the employees on policies and procedures
- Daily observations of production processes from preparation to

packaging • Conduct weekly evaluation of products and ingredients ex. Chef Tables • Complete necessary Microbiological testing (internal and external testing) as assigned such as In-house ATP, In-house Listeria Spp., and Silliker Listeria Spp. • Attends bi-weekly QA conference calls • Other duties assigned by Unit Manager and/or Corporate Quality Assurance.

Job Requirements:

Job Qualifications: • Previous knowledge working in food production Quality Assurance or related experience • H.S. diploma required and some college preferred, with knowledge of HACCP, GMPs and SOPs • Bilingual (English and Spanish)-Preferred • Computer Literate-Word & Excel mandatory • Detail oriented and organizational skills • Able to multi task and work independently with minimum supervision • Must be proficient in the English language in both written and oral

Job ID: ST

Title: Re-Treading/Production

Location: Ellington, CT

Type: Warehouse

Industry: Warehouse

Pay Rate: \$10 - \$11/hr

Post Date: 10/25/2011

Job Description:

1st shift, temp-to-hire opportunity. Job Duties include but not limited to: Inspect the tire using tire-imaging equipment for other problem areas that a retread won't fix, such as broken belts, sidewall damage, or soft spots. Repair minor damage such as nail or puncture holes. Observe federal safety standards for tire repair inspection as to what sizes, shapes and locations of punctures can be fixed on a tire. Buff away any remaining old tread so the surface of the tire is smooth. Use course sandpaper to rough up the surface of the tire to create a covering that will accept an adhesive. Coat the tire tread area with rubber adhesive. Roll new tread strip on top of the prepared tire surface. Keep the roll centered and even with both sides of the tire. Place the tire in a sealing machine that steam-heats the rubber until it melds together without damaging the form of the rubber.

Job Requirements:

Previous related experience is a plus but not required. Pre-employment drug screen and criminal background checks will be performed.

Job ID: EPF

Title: Stainless Steel Pipe Fitter / Tube Welder

Location: Enfield, CT

Type: Manufacturing

Industry: Manufacturing

Pay Rate: DOE

Post Date: 10/13/2011

Job Description:

Full-time, possible perm placement. • Works on their own with minor supervision guidance. • Assemble and wire Bioflo product in accordance with the inspection check list and products work instruction to meet machines operating specifications and standards set in routings. • Must be able to calibrate complex electrical/electronic instruments and devices such as sensors, recorders, gauges, meters, etc. • Inspects and tests units for fit, performance and compliance to operating standards, using supplied test equipment. • Troubleshoot mechanical and electrical problems on complex systems and/or equipment, and recommend solutions and, or changes. • Must troubleshoot and repair complex systems and/or equipment. • Will test for speed, leaks, temperature, and electrical, such as high pot and resistance. • Must demonstrate capability to bend, weld and install sanitary pipe or tubing for complex piping systems. Will be required to work with, stainless steel. • Required to do self inspection of products as documented and controlled by Quality assurance. • Will aid in the inspection process to assure all systems meets specifications as required on inspection documents. • Follow all controlled product work instructions for assembling unit. • Must be proficient in welding using an automatic tube welder and Boroscope • Must be capable of their own layout of pipe runs, installation of major components with no technical supervision. • Will aid in checking for information, accuracy, and completeness of engineering data. Can check sales orders and assure that all fermentation systems are built to customer's specifications. • Workmanship must be of the highest caliber. • Productivity must be at the highest level. • Follows ISO 9001 policies and procedures in the performance of the responsibilities outlined in this job description. • Must be capable of reading and interpreting detailed piping schematics. • Read and comprehend drawings • Able to understand bill of materials. • Can review prints, and will help in monitoring and directing others in complex assembly work. • Must be capable of providing instruction to other of lesser classification in orbital tube welding set-ups and procedures. • Train others of lower or equal classification.

Job Requirements:

Qualifications • Ability to use required tools called out in the controlled work instruction. • Have full knowledge of hand tools required for the product. • Have full knowledge of all required test equipment for the product. Education and/or Experience • Must have two years or better as or equivalent skills. • High School Diploma • Must have several years of experience in sophisticated assembly work with complex fermentation systems. • Must be experienced in manufacturing stainless piping systems using automatic tube welding equipment. Will be required to assemble complex piping systems from schematics using various valves, regulators, and sanitary components as necessary.

Job ID: DE

Title: Telemarketing

Location: Manchester, CT

Type: Administrative

Industry: Administrative

Pay Rate: \$12/hr

Job Description:

1st shift, long-term, possible temp-to-hire position. Will be making business -to business calls.

Job Requirements:

Experience with sales calls and telemarketing is preferred.

Job ID: LP

Title: Transportation/Logistics

Location: East Windsor, CT

Type: Administrative

Industry: Administrative

Pay Rate: \$10/hr

Job Description:

Working with drivers and customers to transport. First shift hours. Use of computers and phones.

Job Requirements:

6 months to a year - logistics experience

Job ID: SAA

Title: Vehicle Registration

Location: East Windsor, CT

Type: Automotive

Industry: Automotive

Pay Rate: \$10

Job Description:

Will be vinning in cars at a local auto auction. Will be using a hand held computer to input information. Will also be locating cars and maintaining yard. Hours are Mon & thurs 8-4 tuesday 8am - 8pm wed 7-3 and fri 1/2 day (4 hours) Must be available on weekends during the winter months.

Job Requirements:

Able to work outside in all types of weather. Have reliable transportation.

Job ID: TR

Title: Warehouse

Location: Windsor, CT

Type: Warehouse

Industry: Warehouse

Pay Rate: \$11/hr

Job Description:

Long-term temporary position. Very physical position requiring long periods of standing and heavy lifting. Loading and unloading, strapping and palletizing materials.

Job Requirements:

Pre-employment drug screen and criminal background check.